



PRIORITY

Centrepont House
 2 Denmark Road
 Guildford
 Surrey GU1 4DA
 0845 5555 456
 Email: temps@prioritylegal.co.uk

COMPANY NAME: _____

CONTACT NAME: _____ **TELEPHONE No.** _____

TEMPORARY'S NAME: _____

DATE	DAY	START AM	FINISH AM	Lunches only to be worked with clients consent	START PM	FINISH PM	TOTAL HOURS	

I, THE CLIENT AGREE THE HOURS WORKED TO BE ACCURATE AND ACCEPT THE CONDITIONS LISTED BELOW

CLIENT SIGNATURE _____

CLIENT NAME (PLEASE PRINT)

TOTAL HOURS

POSITION _____

The person named on this timesheet is under contract to Priority Legal Ltd and therefore is unable to accept any temporary or permanent employment within your company (or subsidiaries) other than by arrangement with Priority Recruitment and on payment of a permanent placement fee. The agency shall not be responsible for loss, damage, expense or inconvenience resulting from or caused by any willful default, dishonesty, disclosure of confidential information, breach of faith or any negligent or other act or omission by the employee while engaged on the client's business or while in the client's premises or arising out of or in any way connected with the services to which the contract relates, and the client will indemnify the Agency in respect of any liability to which the agency might therefore be exposed